Team Accounting Sheet

(Enclose the top white copy in the Donation Envelope each time you turn in team donations, and keep the yellow copy for your records.)

Relay For Life of _____

Team Name _____

Team Captain _____ Date _____

Phone _____ Email _____

Team Member Name/ Team Fundraising Activity	Donor Name (if known)	Team Member Registrations	Team Member Donations	Luminaria Donations	GRAND TOTAL	Divide Evenly Among Team
Sally Sue	Anonymous or Betty Sue		**$50**			☐
Team Car Wash	Team Fundraiser		**$100**			☑
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GRAND TOTALS						

_____ _____ _____

Team Captain signature Accounting Chair signature Date

For office use: Batch # _____ Date entered into database _____

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